



MGH JFL Board of Trustees Meeting

VP Notes – Sunday, January 21st, 2024 – 6pm

Location: St. Mary's School Cafeteria – 415 W. Chatham St. Metamora, IL 61548

Join Zoom Meeting

<https://us06web.zoom.us/j/82040362106?pwd=6qC456QbdRnrVytXwEh6EJMnGarUGE.1>

Meeting ID: 820 4036 2106

Passcode: 947315

One tap mobile

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Call to Order

- Meeting called to order by President Brad Grebner at 6:08pm at St. Mary's School Cafeteria

Attendance

2023-2024 MGH JFL Board of Trustees Members		
Position	Name	Attendance
President	Brad Grebner	X
Vice President/Fundraising	Tim Woelfel	X
Finance Director	Jarrad Koon	X
Secretary / Assistant Cheer Director	Amy Duffield	X
JFL OCI Director	Brad Grebner	X
Coaches Director	Chris Smith	Rec game
Cheerleading Director	Jessica Kelly	X
Site Manager	Charlie Jackson	X

Equipment	Eli Grove	X
Assistant Equipment	Dave Thompson	Sick
Concessions	Abbie Tabor	X
Communications Director	Amber Haun	X
Flag Director	Pete Schultz	Bday
Member	Jeremy Whitman	Vaca
Member	Ian Willman	Wrestling
Member		
Member		

Guest:

MGH JFL Board of Trustees Meeting

Jarrad motioned to start meeting, Tim Woelfel 2nd

Directors Reports

President

Topic 1 Below – Volunteer Refunds – [See Notes Below](#)

Topic 9 Below – Fall Registration – [See Notes Below](#)

Vice President

Fund Raising – Working w/ Kirby on Pork Chop date

[Tim to set up pork chop date](#)

[Potential to do signup genius for pre orders](#)

Parent Sponsorship – Offer (Didn't we have levels of sponsorship available?)

Need these on the website

Topic 12 – [Tim to get info to Amber to post on the website the fundraising levels](#)

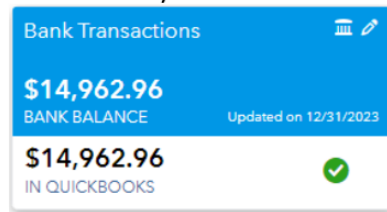
[Tim/Brad get info on MYSA \(~\\$250/team\) and GHAA then put together proposal for board to approve via email](#)

Topic 2 Below on Fund Raising Committee

Volunteers: [Jess, Amber to help w/ pre-order signup genius](#)

Finance

2024 YTD Summary:



	<u>2024</u>
Checking Account Balance:	\$14,962.96
OCI Equipment Fund:	\$18,136
Totals:	\$33,098.96

Discussed volunteer refunds; Brad to discuss w/ Jeremy & Sportsconnect
Email volunteer group to see who would want deposit to stay in Sportsconnect and who would want checks

Riverman fundraiser – Toni received check for \$740. Jarrad to check account and update Tim to ask Toni if not

Topic 3 Below on 501.3c – Brad to set up phone call

Concessions

Abbey Tabor – volunteer refunds- Abbey has a list who gets volunteer fee back. Abbey will give list of people to Brad to reimburse families who qualify for reimbursement. Brad will issue reimbursement to families via online registration system.

Abbie mentioned she wanted to run a limited concession in the spring – still thinking about it and will use sign up genius to get volunteers

Abbie wants extra propane tank for grill – add to vote in January.

Working on temporary food stand paper work for Woodford County

Grounds

Charlie wants to oversee South Field, Charlie to put together cost numbers to oversee and roll

Feb Meeting – Can we re-key building – Charlie to look into costs

OCI

Jerseys & Equipment Discussion – Topics 10 & 11 below.

Coaches

See Jersey Samples

Cheer

See topics 7 & 8 below

Idea to run cheer clinic for Spring Flag in April then cheer for flag games – Jess/Abbie to let Brad know what week for home games

Secretary

Trademark fees for 3x \$5 to be paid

Discussion Topics

Topic 1: 2023 Volunteer Refund Status

Need to start writing checks – Brad/Abbie to start

Tim to ask Toni about checks from fall. If none, Tim to order more

Amber to post that refund work has started.

Abbie to get stamps and envelopes.

Brad to put together information to swing to Sports Engine to allow volunteer fees to be paid back for less fees –Brad to send info to board to review ahead of meeting - Discuss at February/March meetings for approval before April Fall Registration Opening

Topic 2: Fund Raising Committee

Tim to chair & ask for volunteers. – Jess volunteered to help

Topic 3: 5013c/Tax Exempt ID/Tech Soup

Brad to work with Jarrad to set up time for call w/ Zo @ OCI

Topic 4: HOLD FOR FEBRUARY - Coaches Director – Discussion - Continue growth of high school playbook – Hold each age group accountable for the minimums set for formations, plays, tags, etc.

Topic 5: HOLD FOR FEBRUARY - Coaches Director - program going to get matching coach shirts/polos and/or hats every year. Alternate between hats one year, shirt/polo the next

Recommendation & Costs?

Topic 7: Cheer Director – Discuss warm weather gear & Varsity pricing for needs and wants

\$67x 60 Black joggers - \$4020

\$103x 29 Jackets - \$2987

Need decision made by May/June to order July/August

Could sell old jackets to re-coup costs – Jess/Amy to get count and sizes of what we could sell

Topic 8: Cheer Director – JFL OCI insurance to allow cheer to practice at different places like Snyder Village, etc – Also investigate if insurance allows for off season clinics

Brad Action Item to investigate w/ OCI

Just need contact and address of location of where so OCI can add it to their list.

Jess to get info for Snyder Village to Brad – Jess to send Brad contact info

Topic 9: Fall Registration

Brad/Tim – put together information from Fall 2023

Target April 14th to be open (Need Sports Engine Figured out in February/March)

Topic 10: OCI Director – Discuss jersey and pants plan w/ uniform committee.

Topic 11: OCI Director – Discuss additional equipment plan and ideas.

Topic 12: VP Fund Raising – Sponsorship levels – Where are they, what are they, and can we post them on the website? Jess sent to Tim, Amber to post on website

Topic 13: Discussed Park District contract – Ideas to negotiate new 3yr contract

Agenda Items To Vote On

1. Approve Meeting Minutes:

Motion to the Board: Approve the Meeting Minutes from the December MGHJFL Board of Directors meetings.

Motion: Tim Woelfel

2nd: Eli Grove

Vote: Passed Unanimously

2. Approve 2024 Meeting Dates & Times: 3rd Sunday of each Month* at 6pm @ St. Mary's/Blue Margarita/MGHJFL Building

January 21st, February 18th, *March 10th (Pulled earlier 1 week due St. Patrick's Day), April 21st, May 19th, *June 23rd (Pushed 1 week due to Father's Day), July 21st, August 18th, September 15th, October 20th, November 17th

Motion to the Board:

Motion: Charlie

2nd: Tim

Vote: Unanimously Approve

3. New Business/Discussion Item #1: Park District Contract

Discussed Metamora Park District contract. Will be a 1 year contract for 2024 identical to 2023 paying \$10 per tackle participant.

Motion to the Board:

Motion: Tim Woelfel

2nd: Eli

Vote: Unanimously Approve

New Business To Vote On

- 1. New Business/Discussion Item #1: Sponsor spring Flag shirts at \$150 per team, Logo would be on the back of the shirt above the number**

Motion to the Board:

Motion: Eli

2nd: Charlie

Vote: Unanimous Approve

- 2. New Business/Discussion Item #1:**

Motion to the Board:

Motion:

2nd:

Vote:

- 3. New Business/Discussion Item #1:**

Motion to the Board:

Motion:

2nd:

Vote:

Updates

Adjournment

1. Jarrad motioned to adjourn the meeting. XXX 2nd the motion. Motion passed unanimously.

Next Meeting

Action Items

Action Items:	Owner(s):	Deadline:
Winterize JFL Building	Charlie Jackson	Complete
Purchase Secretary Computer	Pete Schultz	Complete
Finalize Park District Contract – Brad to email contract to board to review and vote in January	Brad Grebner	Complete
Activate Spring Flag Registration on January 1	Brad Grebner/Chris Smith/Tim Woelfel	Complete
Schedule Pork Chop Fund Raiser	Tim Woelfel	
Post Sponsorship Levels on website	Amber Haun	
Post November & December Meeting minutes on website	Amber Haun	
Riverman Fundraiser Check	Jarrad Koon/Tim Woelfel	
Schedule 501.3c meeting w/ Zo	Brad/Jarrad	
Order more checks	Brad/Tim	
Get stamps and envelops	Abbie	
Initial volunteer checks	Brad/Abbie/Tim	
Gather registration Program/Company information to review	Brad/Tim	
Cheer jacket sales – Identify number of jackets that could be used to sell to help offset costs	Jessica/Amy	
Get prices for overseeding south field and re-keying building	Charlie	

[Appendix](#)

MGH-JFL Financial Report – Jarrad Koon

MGH-JFL Financial Report

Treasurer: Jarrad Koon

Meeting Date: January 21, 2024

2024 YTD Summary:

2024 2023

Checking Account Balance: \$14,962.96 \$18,871.13

OCI Equipment Fund: \$18,136 \$25,786

Totals: \$33,098.96 \$44,657.13

Upcoming Costs:

1. Volunteer Refunds
2. Other Football Equipment Fees? Jerseys, Pants
 - a. Brad to provide break down of costs
3. Cheer Equipment Needs?

Future Developments:

1. Tax Exempt ID Number
 - a. Option 1 – OCI To Obtain
 - i. OCI offered to have sit down to walk through options/pros/cons/etc
 - b. Option 2 – OCI to help us walk through process to obtain.
 - i. OCI offered to have sit down to walk through options/pros/cons/etc
 - c. Option 3 – Obtain on our own.

[MGH-JFL Coaches Report – Chris Smith](#)

2024 Season Status: Flag Registration is open

Coaches Disputes/Corrective Actions: Nothing to report

Training Opportunities: Coaches developmental retreat in early Feb '24, details TBD

Future Developments:

Continue growth of high school playbook – Hold each age group accountable for the minimums set for formations, plays, tags, etc.

High School Interactions:

Both mentioned above

Current Roadblocks:

Start looking in March to make sure we have enough coaches

Need to set a precedent for if/when a coach gets ejected from a game

Wants, Needs, & Requirements:

(this can be tabled as I will be absent for this meeting) Would like to get a program going to get matching coach shirts/polos and/or hats every year. Alternate between hats one year, shirt/polo the next (nothing fancy like the Ogio most of us got this year, coaches can pay difference if they want a better quality?). Coaches donate so much time, it's the least we could do!

[MGH-JFL Cheer Report – Jessica Kelly](#)

CHEER DIRECTOR REPORT

Nothing to report in the off season. Season completed.

DISCUSSION ITEMS

Need of warmups-As previously discussed cheer needs warmups, consisting of a warmup jacket and warmup joggers. We currently have a good inventory of warmup jackets, but we will need to order some to total 60. Amy & I need to get into the fieldhouse to do that inventory then we will know how many we need to order. For the warmup joggers we will need to order 60 as we currently have no warmup jogger inventory. I did get some pricing which I will discuss at the meeting. I have a few other things to discuss regarding our current uniforms and extra jackets that are a different design than our warmup jackets.

Snyder Village- I am waiting to hear back from the coach that works at Snyder Village for contact information.

Cheer clinics-I have an idea for a Spring clinic but I need to get some more information which can be obtained at the meeting by the Flag Director I believe.

Fundraising idea- MGHJFL Redbird JFL Football/Cheer car decals. We have a cheer Dad that does tshirts/stickers/decals etc. My plan would be to get with him and see what we can come up with design wise and let him know this would be a fundraiser. We would buy however many from him, tack on a certain dollar amount and sell them. Just an idea.

Jessica Kelly

Cheer Director

MGH-JFL OCI Area Directors Report – Brad Grebner

General summary of business

*The January OCI meeting has been postponed to this Thursday. In our meeting we should get the dates and timeline for this year. I will share this information at the MGHJFL meeting. I will also share via email when I have all this information.

*Spring Registration is open and will be until April 7th at midnight.

Spring Flag Dates

March 14 - Coaches Clinic Opens 7pm

March 31 - Coaches Clinic Deadline 11:59pm

April 1 - Spring League Practice Starts + payment, official rosters, & field availability due

April 4 - Badges & schedules ready for pickup by Director 10am

April 14 - Week 1 Games

April 21 - Week 2 Games

2

April 28 - Week 3 Games

May 5 - Week 4 Games (End of Spring League)

*I will have an update on refunds and if we will be able to do the electronically or if I must do them by check.

*Would like to talk with the uniform committee and try to put together a

timeline of uniform design and process.

*Need to discuss future equipment plans (Flag, Cheer, and Tackle)

*I have attached a copy of the Park District agreement for everyone to look at the original and the current.

MPD JFL Original Lease and Usage Agreement 2010.docx

MPD JFL Lease Extension 2023.docx